



**richmondmakerlabs.uk**  
[info@richmondmakerlabs.uk](mailto:info@richmondmakerlabs.uk)  
Twitter: @RichmondMakers

*Little House, Ham Close, Ham, Richmond, TW10 7NY*

## Information for members

---

Richmond MakerLabs (RML) is an all-inclusive space for people with an interest in DIY and craft. We have computer facilities, an electronics bench, laser cutter, 3D printers, CNC machinery, a small metal lathe and more.

These are all available for your use, subject to safety training. Members freely share their skills and knowledge, so you can get advice and help others when doing repairs or making something new. It's not necessary to always be doing something here. You can also learn by watching and asking questions.

Membership is free. We ask that you put a minimum donation of £1 each visit in the dish on the round table, towards our costs.

## Who we are

Richmond MakerLabs is a part of the local community group HUG – Ham United Group CIC.

HUG promotes general charitable work, activities and events for the benefit of the community of Ham and Petersham and the surrounding area. If you are local to Ham, you can support HUG by joining them, or subscribing to the newsletter. Details are at <https://hamunitedgroup.org.uk>

Richmond MakerLabs is grateful to HUG for providing a permanent and secure place for our workshop, and we respond by providing our facilities to the community for little or no charge.

## Contacts and communications

- To keep in touch with RML activities, there's a **mailing list** and a **Telegram** group. Join the mailing list by sending a blank email to [maker-join@richmondmakerlabs.uk](mailto:maker-join@richmondmakerlabs.uk)
- To join the Telegram group, you'll need the app on your phone or on your PC. Then head over to <https://telegram.me/rmluk> and join the group.
- IRC - <https://kiwiirc.com/nextclient/irc.libera.chat/rml>
- Information about our tools and activities is kept on the RML wiki: <https://wiki.richmondmakerlabs.uk>  
You are invited to register and make written contributions to the wiki.
- While you are at Little House, use our WiFi. The ID and the password are displayed on the noticeboard.

## **Donations**

Membership is free. We ask for a minimum donation of £1 each visit towards our costs.

We do have ongoing costs, for equipment maintenance and replacement of consumable materials. If you feel like supporting RML in a positive way, please donate £4 or £5 each month, or £50 once a year, by setting up a Standing Order with your bank.

Our bank details are displayed on the notice board. For the reference please put: RML + your last-name.

## **How we operate**

We've got a lot of tools and equipment. Use them freely but responsibly. Some of the machine tools are privately-owned and are on long-term loan to us. You'll need to be trained before using certain machines.

If something breaks or runs out or stops working properly, please tell someone or log it so we can put it right for the benefit of all. You could choose to replace anything you broke, as a courtesy to other members.

Two rules for safety: (1) Wear eye protection when drilling or cutting. (2) Be aware of people nearby -you are responsible for not injuring them too.

Two rules for social well-being: (1) Don't do noisy or dusty operations inside the clubhouse -use the outdoor bench instead. Please don't make any noise outside after 9pm. (2) When you are finished, inside or out, tidy up and put tools back where they belong.

Bring your own materials, and donate any left-overs to us if you wish. We have some supplies of sheet material, consumables and off-cuts which you may use at will.

It's ok to leave work-in-progress at Little House if that's convenient for you. There are shelves for that purpose. If too large for the shelves, find some other space. BUT label your stuff with your name and the date. Writing on a piece of masking tape is good enough. Things with no label are ripe for hacking. That also goes for anything that was labelled more than a year ago.